## Marketing Department

## PHOTOGRAPHER/VIDEOGRAPHER



## JOB DESCRIPTION

The photographer and videographer's role is to capture a clear, cohesive, and complete picture of the members' experience at CAMP-of-the-WOODS. You will be responsible for taking and editing photos/video footage of summer activities in order to create promotional material.

## REQUIREMENTS

The following are preferred or required:

- Must have a passion for representing Christ in the creative industry
- Camera equipment preferred (we can provide or assist with our gear)
- Photography, videography/film production experience (at least 2 years
- of schooling)
- Good understanding of Premiere Pro and Lightroom
- Basic understanding of Photoshop

## RESPONSIBILITIES

- Capture photo and video footage for all resort activities and amenities
- Work on marketing projects for present and future campaigns; this includes meeting and networking with resort members
- Manage multiple projects and coordinate with various departments
- Work a flexible schedule; good work ethic
- Have a problem-solving attitude; must be able to adapt to various problems and pivot during campaigns
- Show flexibility, a positive attitude, and a willing spirit to learn outside your area of expertise
- Responsible and disciplined in creating timely, detailed, and engaging content
- Precisely adhere to the organization's brand and style guidelines
- Show organizational skills; is capable of knowing how to be efficient and prioritize tasks/projects
- Exude characteristics of a team player; shows initiative in both individual and communal tasks

## Marketing Department

#### COMMUNICATIONS SPECIALIST



## JOB DESCRIPTION

The Communications Specialist position is responsible for overseeing our COTW app communication (internally and externally), managing our social media platforms, ad campaigns, and tracking data.

## REQUIREMENTS

The following are preferred or required:

- Must have a passion for representing Christ in the creative industry
- Camera equipment preferred (we can provide or assist with our gear)
- Photography experience preferred
- Basic understanding of Adobe Programs/Canva
- Basic understanding of Google Analytics and Facebook Ads Manager

## RESPONSIBILITIES

- Planning and writing content for social media and website.
- Work a flexible schedule with a good work ethic.
- Be detail-oriented and capable of working with data entry for our app.
- Have a problem-solving attitude; must be able to adapt to various problems and pivot during campaigns.
- Show flexibility, a positive attitude, and a willing spirit to learn outside your area of expertise
- Responsible and disciplined in creating timely, detailed, and engaging content.
- Precisely adhere to the organization's brand and style guidelines, ensuring that we produce high-quality and error-free copy.
- Analytical analyze media algorithms and report on ROI (return on investment).
- Show organizational skills; know how to be efficient and prioritize tasks/projects.
- Exude characteristics of a team player; show initiative in both individual and communal tasks.

# Marketing Department

## GRAPHIC DESIGNER/WRITER



## JOB DESCRIPTION

The graphic designer/writer position is responsible for creating promotional material for the COTW brand as well as its sub-brands/branches (LIFT, Tapawingo, Missions, COTW365 App, and Conference Season). Deliverables may be short-term or long-term depending on the project.

## REQUIREMENTS

The following are preferred or required:

- Solid understanding of Adobe InDesign
- Must have a passion for representing Christ in the creative industry
- Camera Equipment preferred (we can provide or assist with our gear)
- Photography experience preferred
- Basic understanding of Photoshop and/or Illustrator

## **RESPONSIBILITIES**

- Create various kinds of marketing materials such as brochures, flyers, booklets, etc. (print and digital).
- Strong writing skills for writing promotional content (print and digital).
- Detail-oriented with a high standard for image quality
- Willing and able to work a flexible schedule, good work ethic
- Problem-solving attitude; must be able to adapt to various problems and pivot during campaigns
- Shows flexibility, a positive attitude, and a willing spirit to learn in and outside of your area of expertise
- Responsible and disciplined in creating timely, detailed, and engaging content
- Precisely adheres to the organization's brand and style guidelines
- Shows organizational skills; is capable of knowing how to be efficient and prioritize tasks/projects
- Exudes characteristics of a team player; shows initiative in both individual and communal tasks